

Notes from meeting:

- 1) Called to order at 5:30 PM. Present: Boucher, Stefanowski, Dubey. Also present: Attorney Macy, Administrator Karalewitz, Supervisor Nicoson.
- 2) Announcement of closed session per Wis. Stat. 19.85(1)(c) re: Administrator, Assessor, Deputy Clerk, and Police Chief.
- 3) Limited review of revenues and expenditures due to same-day receipt of documents.
- 4) Discussion of health insurance for part-time employees, and how many hours constitute part and full-time. Disagreement that the Town is required to provide coverage. Need citation of statute and authoritative clarification relevant to Town requirements.
- 5) Employee Handbook – asked that each take a copy, mark grammar, syntax, formatting, and punctuation changes. Also asked that each consider specific policy matters in preparation for discussion at next meeting.
- 6) Convened into closed session to discuss Assessor, Administrator, and Deputy Clerk.
- 7) Re-convened into open session. Agreed to recommend the Board immediately begin the process of replacing the Assessor. Agreed to postpone action on the Administrator until the August 15 Finance/Personnel Committee meeting when we will have the clarity of knowing Primary election results.
- 8) Adjourned at 6:30 PM