

MINUTES OF JOINT MEETING
TOWN OF MUKWONAGO BOARD
VILLAGE OF MUKWONAGO BOARD
Monday, September 17, 2012 – 6:00 p.m.

Chairman Dubey called the Town Board to order at 6:08 p.m. and Steve Braatz called the Village Board to order at 6:08 p.m.

PRESENT:

TOWN: Chairman Dubey; Supervisors Boucher, Nicoson, Stefanowski, Topczewski; Kathy Karalewitz, Administrator/Clerk-Treasurer; Toby Monogue, Parks and Recreation Director.

VILLAGE: President Winchowky; Trustees Decker, Fickau, Johnson, O'Bryan, Penzkover, Sellenheim, Paul Moderacki, Administrator; Steve Braatz, Clerk-Treasurer; Diana Doherty, Finance Director; Tom Brandemuehl, Public Works Supervisor; Jeff Stien, Fire Chief.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Dubey stated the Boards may go into closed session pursuant to Wis. Stats. 19.85(1)(c) regarding possible amendment for Fire Chief employee contract.

Motion by Supervisor Boucher, second by Supervisor Topczewski to strike items A, B, I and J from the agenda. Chairman Dubey and Supervisor Stefanowski voted "no". Supervisors Boucher and Topczewski voted "aye". Supervisor Nicoson abstained. Motion failed.

REQUEST BY ALEX WHITTOW TO RECONSIDER FIRE SERVICES BILL

Chairman Dubey read the letter dated July 31, 2012 from Alex Whittow regarding Fire Services bill.

TOWN: Motion by Supervisor Boucher, second by Supervisor Stefanowski to waive the \$621 charge for Mukwonago Fire Department services resulting from a minor accident that occurred on April 7, 2012. Chairman Dubey and Supervisor Topczewski, two (2) in all voted no. The rest, three (3) in all voted "aye"; motion carried.

VILLAGE: Motion by Trustee Fickau, second by Trustee O'Bryan to waive the \$621 charge for Mukwonago Fire Department services resulting from a minor accident that occurred on April 7, 2012. Trustee Penzkover voted "no" The rest, six (6) in all voted "aye"; motion carried.

Paul Moderacki to notify the billing company and have the bill withdrawn and notify the resident and the Town that EBIX has been notified.

REQUEST BY RYAN BIANKOWSKI TO RECONSIDER FIRE SERVICES BILL

Motion by Supervisor Boucher to deny the request to waive the fire services bill. Motion failed for lack of second.

TOWN: Motion by Supervisor Nicoson, second by Supervisor Stefanowski to waive the \$621 charge for Mukwonago Fire Department services resulting from a minor accident that occurred

on August 19, 2012. Supervisors Boucher and Topczewski, two (2) in all voted no. The rest, three (3) in all voted aye; motion carried.

VILLAGE: Motion by Trustee Sellenheim, second by Trustee Johnson to waive the \$621 charge for Mukwonago Fire Department services resulting from a minor accident that occurred on August 19, 2012. Trustees Decker, Fickau and Penzkover voted "no". The rest, four (4) in all voted "aye"; motion carried.

Paul Moderacki to notify Ryan Biankowski the fee will be waived.

VILLAGE CONTRACTING WITH TOWN OF MUKWONAGO RECREATION DEPT

Trustee Sellenheim gave an overview of a phased in plan for a Joint Recreation Department between the Town and the Village. Discussion was held.

VILLAGE: President Winchowky asked for a vote on the concept from the Village Board. Seven (7) in all stated "yes" to the concept, subject to making the numbers work within the village budget and a written agreement between the Town and the Village.

TOWN: Chairman Dubey asked for a vote on the concept from the Town Board. Five (5) in all stated "yes" to the concept, subject to a written agreement between the Town and Village.

RESOLUTION AMENDING THE 2012 ADOPTED BUDGET OF THE GENERAL FUND

VILLAGE: Motion by President Winchowky, second by Trustee Decker to adopt the Resolution Amending the 2012 Adopted Budget of the Fire/Ambulance Fund. All ayes; motion carried.

TOWN: Motion by Supervisor Boucher, second by Supervisor Nicoson to adopt the Resolution Amending the 2012 General Fund by increasing operating expenses for the ambulance fund by \$3,984 and decrease the general fund surplus by \$3,984. All ayes; motion carried.

REVIEW OF EXPENDITURES AND REVENUES YEAR TO DATE

Diana Doherty gave a review of the revenues and expenditures year to date.

7:52 P.M. CLOSED SESSION

TOWN: Motion by Supervisor Topczewski, second by Supervisor Stefanowski to convene into closed session pursuant to Wis Stats 1985(1)(c): Considering the employment, promotion, compensation or evaluating the performance of any employee over which the governmental body has jurisdiction or exercises responsibility, regarding possible amendment for Fire Chief employee contract. All ayes; motion carried.

VILLAGE: Motion by Trustee Penzkover, second by Trustee Sellenheim to convene into closed session pursuant to Wis Stats 1985(1)(c): Considering the employment, promotion, compensation or evaluating the performance of any employee over which the governmental body

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has jurisdiction or exercises responsibility, regarding possible amendment for Fire Chief employee contract. All ayes; motion carried.

The Village Board and Town Board reconvened into open session for discussion and/or action concerning any items discussed in closed session and/or any unfinished item remaining on the agenda.

Motion by Supervisor Boucher, second by Supervisor Topczewski to waive the second year of probation for the Fire Chief and modify the annual salary to \$70,000 effective November 28, 2012. All ayes; motion carried.

Motion by Trustee Penzkover, second by Trustee Decker to waive the second year of probation for the Fire Chief and modify the annual salary to \$70,000 effective November 28, 2012. All ayes; motion carried.

2013 FIRE/AMBULANCE OPERATION AND CAPITAL BUDGETS

Chief Stien went through the requests of the 2013 Fire/Ambulance Operation and Capital Budgets.

REVIEW OF JOINT FIRE DEPARTMENT AGREEMENT REVISIONS

Kathy Karalewitz to get the correct version of the Joint Fire Department Agreement with revisions and work with Steve Braatz to set a joint meeting between the Town and the Village to review the Agreement.

ADJOURNMENT

Motion by Supervisor Stefanowski, second by Supervisor Topczewski to adjourn at 9:00 p.m. All ayes; motion carried.

Motion by Trustee Johnson, second by Trustee Decker to adjourn at 9:00 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer
Town of Mukwonago

Approved: 10-17-12