

TOWN OF MUKWONAGO
TOWN BOARD MEETING
WEDNESDAY, May 20, 2015

Chairman Stefanowski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Stefanowski stated the meeting was noticed.

ROLL CALL

Present: Chairman Stefanowski; Supervisors Boucher, Nicoson, Topczewski and Wrasman. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Attorney; Gail Obradovich, Deputy Clerk-Treasurer; Tom Czarnecki, Police Chief; Toby Monogue, Parks and Recreation Director; Rick Peterson, Public Works Supervisor; Scott Johnson, Building Inspector.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Stefanowski read the announcement of the closed session.

PUBLIC COMMENTS

The following public spoke:

- ✓ Kathleen Smith, W330S7851 Country La., spoke regarding concern of the condition of her road. Chairman Stefanowski told her to meet with Rick Peterson, Public Works Supervisor to see when her road would be paved according to the Paser Program if/when the town gets the dollars to fund the program.

MINUTES OF APRIL 15, 2015

Supervisor Nicoson made the following corrections to the minutes:

- ✓ Under the Direct Sellers Permit to add "deny the permit also for the reason the applicant was not present at the meeting to answer questions".

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the minutes as corrected. All ayes; motion carried.

NEW BUSINESS

DIRECT SELLER'S PERMIT FOR PATRICK MIKUSH

Motion by Supervisor Boucher, second by Supervisor Topczewski to deny the Direct Sellers Permit for Patrick Mikush based on the recommendation of the police chief and Mr. Mikush's failure to appear at the meeting to answer questions. All ayes; motion carried.

IRREVOCABLE LETTER OF CREDIT FOR PHEASANT FIELDS

Motion by Supervisor Nicoson, second by Supervisor Topczewski to authorize the Administrator to call for the letter of credit and open an escrow account to deposit the funds. All ayes; motion carried.

AUTHORIZE COMMENCEMENT OF LITIGATION TO RAZE THE BUILDING LOCATED AT S100W33100 GENEVIEVE DR

Scott Johnson, Building Inspector stated he had two complaints filed on the above mentioned property. He has since sent thirty (30) day notice. Motion by Supervisor Wrasman, second by Supervisor Boucher to authorize commencement of litigation to raze the building located at S100W33100 Genevieve Dr. All ayes; motion carried.

RESOLUTION TO DEMAND THAT WAUKESHA COUNTY PAY THE FULL COST OF ITS ELECTION EQUIPMENT UPDATED PROGRAM

Motion by Supervisor Nicoson, second by Supervisor Wrasman to approve the Resolution to Demand that Waukesha County Pay the Full Cost of Its Election Equipment Updated Program. All ayes; motion carried.

BUILDING INSPECTORS REPORT ON ANY OUTSTANDING VIOLATIONS

Scott Johnson, Building Inspector stated there was an issue with a shed at a residence on Cherokee. The matter should be resolved by the June meeting.

Chairman Stefanowski stated the town received a Recycling Grant in the amount of \$23,049.

FINANCE/PERSONNEL

WEBSITE DEVELOPMENT AND STAFFING TO MAINTAIN IT

Discussion was held and the Town will move forward with the current website, build on existing one and discuss in closed session any compensation for employees doing the website.

REVIEW OF REVENUE AND EXPENDITURES

No action was taken.

MONTHLY BILLS

Motion by Supervisor Topczewski, second by Supervisor Nicoson to approve the monthly bills. All ayes; motion carried.

PARKS AND RECREATION DEPARTMENT REPORT

- ✓ Toby Monogue stated he has had brief discussions with Town Administrator, Clerk from the Village of Mukwonago and Public Works Supervisor from the Village regarding the Joint Park and Recreation Agreement of what has worked over the past 2 ½ years and not worked. Future meetings will be occurring.
- ✓ Park and Recreation Department sells discount tickets for many attractions, such as the Zoo, the Dells etc.

PUBLIC WORKS DEPARTMENT REPORT

- ✓ Rick Peterson, Public Works Supervisor stated the crack sealing has been completed.
- ✓ A storm grate catch basin was repaired on the East side of the island and one on the other side has collapsed and will be repaired.
- ✓ Supervisor Wrasman questioned monitoring wells in Country Bliss Subdivision
- ✓ Supervisor Boucher congratulated Rick Peterson for his Certificate of Completion for Supervisor Academy Certificate Program.

MINUTES OF VILLAGE OF MUKWONAGO AND VILLAGE OF NORTH PRAIRIE

No action was taken.

7:04 p.m. CLOSED SESSION

Motion by Supervisor Nicoson, second by Supervisor Topczewski to convene into Closed Session Pursuant To Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and/or 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved; regarding the Mukwonago Fire Department; and Wis. Stat. §19.85(1)(c) (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility); regarding the Deputy Clerk/Treasurer and Park and Recreation Assistant. All ayes; motion carried by voice vote.

The Board reconvened into open session for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

Motion by Supervisor Topczewski, second by Supervisor Boucher to increase the hours of the Deputy Clerk to 37 hours per week. All ayes; motion carried.

ADJOURNMENT

Motion by Supervisor Nicoson, second by Supervisor Topczewski to adjourn at 8:24 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 6-17-15