

Town of Mukwonago  
Town Board Meeting Minutes  
Wednesday, January 16, 2019

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Present: Chairman Topczewski; Supervisors Boucher, Bratz, Wrasman and Yerke. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney.

#### PUBLIC COMMENTS

Chairman Topczewski asked if anyone wished to be heard. The following people spoke:

- Kim Koch, S69W32669 Westgate Dr. spoke regarding an employee or board member tipping off the media; stated the agendas are vague, would like to see more information.
- Dan Bauman, S75W32019 Claire Dr. spoke regarding the complaint policy at the town and if the town could look into the process regarding violations. The Town Board stated this matter will be put on the 2-6-19 Joint Plan Commission Town Board Agenda to be addressed with the building inspector.
- Darrell Koch, S69W32669 Westgate Dr – talked about accessibility to town board members and commission members; he reaches out to members of commission and no one returns the call in regards to verbiage on a deed restriction. Supervisor Boucher stated there is pending litigation and this matter cannot be discussed.

#### MINUTES

Motion by Supervisor Yerke, second by Supervisor Boucher to approve the Town Board meeting minutes of December 19, 2018. All ayes; motion carried.

#### PROPOSAL FROM CITIZENS BANK FOR BORROWING OF MONEY FOR CAPITAL PROJECTS IN 2019

Motion by Supervisor Boucher, second by Supervisor Bratz to approve borrowing up to \$340,000 for the term of 10 years and these funds to only be used for capital purchases. All ayes; motion carried.

#### 2019 PROPERTY TAX COLLECTION

Supervisor Yerke requested information from the Administrator regarding tax collection with Waukesha County. The Administrator stated this is something that will come to the board once she has prepared the documents for the board.

#### AUTHORIZE KATHY KARALEWITZ TO WORK AT THE VILLAGE OF MUKWONAGO

Motion by Supervisor Boucher, second by Supervisor Wrasman to authorize Kathy Karalewitz to work a temporary job at the Village helping the Village Clerk, outside of the Town work hours. All ayes; motion carried.

#### RESOLUTION AUTHORIZING CONVEYANCE OF TOWN PROPERTY

Motion by Supervisor Boucher, second by Supervisor Bratz to authorize the Chairman to sign the Resolution Authorizing Conveyance of Town Property. All ayes; motion carried.

#### VILLAGE OF NORTH PRAIRIE REGARDING FIRE DEPARTMENT

Chairman Topczewski received a phone call from the Village President in North Prairie. He is looking to talk with the town regarding joint venture. Supervisor Boucher will contact him.

#### REVIEW OF EXPENDITURES AND REVENUES

There were no comments.

#### MONTHLY BILLS

Motion by Supervisor Bratz, second by Supervisor Yerke to approve the monthly bills. All ayes; motion carried.

#### CONTRACT FOR 2019 WITH PORT-A-JOHN

Motion by Supervisor Bratz, second by Supervisor Boucher to approve the contract for 2019 with Port-a-John for portable toilets in the town parks. All ayes; motion carried.

#### AUTHORIZE DIRECTOR OF PARKS AND RECREATION TO SELL OLD MOWER DECK AND SMALL ITEMS ON WISCONSIN SURPLUS

Motion by Supervisor Bratz, second by Supervisor Yerke to approve the selling of the old mower deck and small items on Wisconsin Surplus. All ayes; motion carried.

#### AFFIRM COUNTRY LANE AS OFFICIAL STREET NAME

Motion by Supervisor Wrasman, second by Supervisor Boucher to affirm that Country Lane will remain Country Lane as stated on the original plat. All ayes; motion carried.

#### 5 YEAR PLAN FOR REPLACEMENT OF PATROL VEHICLES

Supervisor Boucher gave overview of the police departments 5 year plan to replace squads.

#### STATUS OF DONATION ARRANGEMENT WITH MUKWONAGO YAMAHA

Supervisor Boucher stated Mukwonago Yamaha is getting out of the donating of snowmobiles.

#### STATUS OF BOATS/OUTBOARDS

Discussion was held regarding the sale of the boat. Attorney Macy cautioned the town how the paperwork would read if you trade it to someone. It would not be a purchase.

#### REPORT ON EXPERIENCE WITH ELECTRONIC TOOLS

Supervisor Boucher made statement when equipment is purchased it should be utilized not holding onto it for months.

#### RESOLUTION AMENDING THE GENERAL FUND

Motion by Supervisor Bratz, second by Supervisor Yerke to approve the Resolution Amending the General Fund for the purchase of a squad car and the equipment to outfit the vehicle in the amount of \$43,209.00. All ayes; motion carried unanimously.

ADJOURNMENT

Motion by Supervisor Wrasman, second by Supervisor Bratz to adjourn at 7:39 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved: 2-20-19