

TOWN OF MUKWONAGO  
JOINT PLAN COMMISSION AND TOWN BOARD  
MINUTES  
WEDNESDAY FEBRUARY 6, 2019

Chairman Topczewski called the meeting to order at 6:30 p.m. and stated the meeting had been appropriately noticed.

**ROLL CALL**

**Plan Commission:** Commissioners Kurowski, Clabault, Gilboy, Yerke, Schuett, and Chairman Topczewski were present. Supervisor Bratz was absent.

**Town Board:** Supervisors, Wrasman, Yerke and Chairman Topczewski were present. Supervisors Bratz and Boucher were absent.

Also present: John Macy, Town Attorney; Gail Obradovich, Deputy Clerk-Treasurer; Tim Schwecke, Town Planner; Scott Johnson, Building Inspector.

**MINUTES OF AUGUST 8, 2018**

**Plan Commission Action:** Motion by Commissioner Clabault to approve the minutes of August 8, 2018 as drafted, second by Commissioner Gilboy, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Wrasman to approve the minutes of August 8, 2018 as drafted, second by Supervisor Yerke, all ayes; motion carried.

**MINUTES OF AUGUST 22, 2018**

**Plan Commission Action:** Motion by Commissioner Clabault to approve the minutes of August 22, 2018 as drafted, second by Commissioner Schuett, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Wrasman to approve the minutes of August 22, 2018 as drafted, second by Supervisor Yerke, all ayes; motion carried.

**MINUTES OF AUGUST 29, 2018**

**Plan Commission Action:** Motion by Commissioner Yerke to approve the minutes of August 29, 2018 as drafted, second by Commissioner Clabault, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Yerke to approve the minutes of August 29, 2018 as drafted, second by Supervisor Wrasman, all ayes; motion carried.

**MINUTES OF SEPTEMBER 12, 2018**

**Plan Commission Action:** Motion by Commissioner Clabault to approve the minutes of September 12, 2018 as drafted, second by Commissioner Schuett, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Yerke to approve the minutes of September 12, 2018 as drafted, second by Supervisor Wrasman, all ayes; motion carried.

## **MINUTES OF DECEMBER 12, 2018**

**Plan Commission Action:** Motion by Commissioner Clabault to approve the minutes of December 12, 2018, second by Commissioner Schuett, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Wrasman to approve the minutes of December 12, 2018 as drafted, second by Supervisor Yerke, all ayes; motion carried.

## **MINUTES OF JANUARY 9, 2019**

**Plan Commission Action:** Motion by Commissioner Clabault to approve the minutes of January 9, 2019, second by Commissioner Schuett, all ayes; motion carried.

**Town Board Action:** Motion by Supervisor Yerke to approve the minutes of January 9, 2019 as drafted, second by Supervisor Wrasman, all ayes; motion carried.

### **5. REPORT BY BUILDING INSPECTOR REGARDING ANY ALLEGED OR OUTSTANDING VIOLATION(S)**

Building Inspector, Scott Johnson, stated there were no outstanding violations.

### **6. SPECIAL EXCEPTION FOR FLOOR AREA OF ATTACHED GARAGE PURSUANT TO S. 82-25(B)(3) FOR PROPERTY LOCATED AT W328S8099 S OAK TREE DRIVE (MUKT1938069); GARY SCHOOF, APPLICANT (APPLICATION 2019-01)**

Scott Johnson gave an overview of the proposed garage addition.

Mr. Schoof explained the reasons for the size were to match roof lines.

Discussion followed.

**Plan Commission action:** Motion by Commissioner Yerke to grant the exception of the craft room, to be brought up to the habitable code with the addition of a door from the house into the craft room along with moving a window to the craft room. Also, a deed restriction to be drafted regarding the size limit on any outbuildings and the garage cannot be used for commercial use. Second by Commissioner Clabault. All ayes, motion carried.

### **7. REVIEW AND DISCUSSION OF WAUKESHA COUNTY'S DECISION RELATING TO THE CONDITIONAL USE AMENDMENT FOR A THREE-UNIT MULTI-FAMILY SUBMITTED BY GEORGE SHIELDS AND RONALD LARUE FOR THEIR PROPERTY LOCATED AT W304S10581 LAKEVIEW DRIVE.**

Attorney Macy explained to the Commission and Board the County's approval of the request.

### **8. DISCUSSION AND REVIEW OF PROPOSED ZONING CODE REVISION**

Tabled due to weather conditions.

## **9. DISCUSSION RELATED TO POTENTIAL AMENDMENT OF THE TOWN'S POLICIES FOR ENFORCEMENT ACTIONS (NO MATERIALS IN PACKET)**

Attorney Macy gave an overview of the policy regarding complaints.

Dan Bowman, S75W32019 Claire Dr, explained the problem with the policy as it relates to expired complaints after one year and repeat offenders.

The Building Inspector was directed to revise the current policy and bring it back for review.

## **10. MISCELLANEOUS UPDATES**

Chairman Topczewski informed the board on the progress of the Border Agreement between the Town of Vernon and the Village of Mukwonago.

Commissioner Yerke reported the DNR will be conducting a controlled burn of cattails in the Vernon Marsh sometime this Spring.

## **11. NEXT REGULAR MEETING DATE**

March 6, 2019

## **12. SET DATE FOR SPECIAL MEETING TO WORK ON ZONING CODE.**

Date was set at the meeting to February 13, 2019. NOTE – The meeting date needed to be changed to February 27, 2019 at 6:30pm.

## **13. ADJOURNMENT**

**Plan Commission action:** Motion by Commissioner Schuett, second by Commissioner Clabault to adjourn at 7:48 p.m. All ayes, motion carried.

**Town Board action:** Motion by Supervisor Yerke, second by Chairman Topczewski to adjourn at 7:48 p.m. All ayes, motion carried.

Respectfully submitted,

Gail Obradovich Deputy/Clerk-Treasurer

APPROVED