

Town of Mukwonago
Town Board Meeting
Wednesday, May 16, 2018

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Topczewski stated the meeting was noticed.

ROLL CALL

Present: Chairman Topczewski; Supervisors Boucher, Bratz, Wrasman and Yerke. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy; Fire Chief Jeff Stien; Officer Germanis; Rick Peterson, Public Works Superintendent.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Topczewski stated the Town Board may convene into closed session pursuant to Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding Public Works Superintendent.

PUBLIC COMMENTS

The following public spoke:

- Robert Lawn, S88W32000 McCarthy Dr asked the Chairman if he should speak now regarding item 7.e. or should he speak when the board gets to that item. Chairman stated he could speak now regarding the item.
He spoke regarding the possibility of the town moving forward to vote to adopt a Resolution to exceed the levy limits and set the matter for referendum to adopt the resolution raising the tax levy \$200,000. He stated he has not seen any data supporting the increase.
- Larry Nicoson, S71W33685 Road X spoke in opposition of a Resolution to put a referendum on the ballot to increase the tax levy. He stated the police department has not made that recommendation, this came from one citizen at a meeting. He also stated no one has come forward with any data supporting two additional police officers. He stated it is not necessary.

MINUTES

Motion by Supervisor Wrasman, second by Supervisor Bratz to approve the Town Board Minutes of April 18 and the Special Town Board Minutes of April 25, 2018. All ayes; motion carried.

NEW BUSINESS

CHANGE ORDERS AND FINAL RETAINAGE PAYMENT TO SCOTT CONSTRUCTION

Discussion was held regarding the policy for change orders. There has not been a policy for change orders and the board asked that the Administrator work on a policy for change orders.

Motion by Supervisor Topczewski, second by Supervisor Wrasman to approve the change orders and final retainage payment to Scott Construction in the amount of \$14,999.98. All ayes; motion carried.

PROCLAMATION DESIGNATING MAY 20-26, 2018 NATIONAL PUBLIC WORKS WEEK

Motion by Supervisor Wrasman, second by Supervisor Bratz to approve the Proclamation Designating May 20-26, 2018 National Public Works Week. All ayes; motion carried.

APPROVAL OF LEASE AGREEMENT WITH DIGITAL OFFICE SOLUTIONS FOR XEROX PRINTER FOR PARKS AND RECREATION DEPARTMENT

Motion by Supervisor Boucher, second by Supervisor Yerke to approve the Lease Agreement with Digital Office Solutions for xerox printer for the Parks and Recreation Department in the amount of \$14.38 per month for 60 months and authorize the sale of the old printer on Wisconsin Surplus site. All ayes; motion carried.

AMPLIFIER PERMIT

Supervisor Bratz abstained from discussion on this item.

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the Amplifier Permit for Natures Classroom, W336S8455 CTH E, for Dinner in the Woods with an extension to 11:30 p.m. All ayes; motion carried.

POSSIBLE ACTION ON WHETHER TO COMMENCE THE PROCESS OUTLINED IN SECTION 66.0602(4) OF THE WISCONSIN STATUTES TO EXCEED THE LEVY LIMITS BY HAVING THE TOWN BOARD ADOPT A RESOLUTION TO THAT EFFECT AN SET THE MATTER FOR REFERENDUM TO ADOPT THE RESOLUTION RAISING THE TAX LEVY \$200,000 TO ADD TWO ADDITIONAL POLICE OFFICERS

Discussion was held regarding this matter.

Chairman Topczewski stated as elected officials they represent all members of the community, not just the residents who are attending the meetings. The board needs to do their due diligence as to whether or not there is a need. If so what is it, can we meet that need with the staff we have. Much more work to be done before spending the energy on a referendum. Even though there are people in our community support the police department, they may not agree on expanding the department to that extent. The cost for the department is creeping close to \$1,000,000 a year, for a service that we are not statutorily obligated to provide. He stated he cannot and will not support this based on the lack of information presented.

Supervisor Bratz stated we would need the funding for future years, would like to see additional officers, however would like to see numbers to support it.

Supervisor Wrasman stated it is way too early in the process to move ahead. He would like to hear input from the police department, complete study to convince the board this would be the way to go.

Supervisor Yerke stated she would like to see a referendum so the board can hear from the residents as to whether they want to pay for additional officers. We would need to prepare a timeline, however without information from the chief it would be hard to predict a timeline. Would like to hear from the chief.

Supervisor Boucher stated supervisors have a statutory obligation to be good stewards. We only hear from a small quantity of the community. To add two more officers, we would need to see the need,

workload analysis. Would recommend spending no more time or effort on this until the two chiefs bring forward the status of the study of merging departments between the town and village.

Chairman Topczewski asked for a motion as to whether or not to proceed.

Motion by Supervisor Boucher, second by Supervisor Topczewski to direct staff to draft a necessary Resolution. Supervisor Yerke voted "no". The rest, four (4) in all voted "no". Motion failed. After vote was taken, Supervisor Yerke stated she was confused on the motion, asked that her vote be changed to "yes" because she would like more information from the chief.

Point of order called by Supervisor Boucher that nothing is on the agenda directing the chief to provide information for the need for officers, that would have to be another meeting.

FINANCE/PERSONNEL

REVIEW OF EXPENDITURES AND REVENUES

The Administrator stated the overtime line item would be added to the financials per the accountant.

MONTHLY BILLS

Motion by Supervisor Boucher, second by Supervisor Bratz to approve the monthly bills. All ayes; motion carried.

PROTECTIVE SERVICES – FIRE DEPARTMENT

CONTRACTING SERVICES TO OUTSIDE AGENCIES

There was no action on this item.

SAFER GRANT APPLICATION – COMMITMENT LETTER

Motion by Supervisor Boucher, second by Supervisor Bratz to direct the Administrator to work with the fire chief to prepare a letter and authorize Chairman to sign the commitment letter regarding the SAFER Grant. All ayes; motion carried.

MINUTES FROM VILLAGE OF MUKWONAGO

There were no minutes.

CLOSED SESSION – 7:55 P.M.

Motion by Supervisor Wrasman, second by Supervisor Bratz to convene into closed session pursuant to Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding Public Works Superintendent. Motion carried unanimously by roll call vote.

The Board adjourned in closed session.

Respectfully submitted,

Kathy Karalewitz

Administrator/Clerk-Treasurer