



Town of Mukwonago

W320 S8315 Beulah Road
Mukwonago, WI 53149
www.TownOfMukwonago.us
Phone (262)363-4555 Fax (262)363-8377

Town of Mukwonago, Wisconsin
TOWN BOARD MEETING
NOTICE OF MEETING & AGENDA
WEDNESDAY, SEPTEMBER 18, 2019

Time: **6:30 p.m.**

Place: **Town Hall, W320 S8315 Beulah Road, Mukwonago**

1. Call to Order & Pledge of Allegiance
2. Open Meeting Noticed
3. Roll Call
4. Public Comments (*The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Town Board. If you wish to be heard, the Town Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. The Board will only receive comments during Public Comment*)
6. Approval of Minutes of August 21, 2019 and Special Town Board Meeting Minutes of July 31, 2019.
7. New Business: Discussion and Possible Action on the following:
 - a. Presentation by Michael Rotroff of Rotroff Jeanson regarding effects of Shared Revenue on the Town Levy.
 - b. First Letter of Credit for Rolling Hills Reserve in the amount of \$109,590.00.
 - c. Snow Removal and Ice Control Agreement with Eric Jacobson Grading.
 - d. 2019 Tax Collection Agreement between the Town of Mukwonago and Citizens Bank.
 - e. Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Town of Vernon
 - f. Intergovernmental Cooperative Plan Between the Town of Vernon and Town of Mukwonago
 - g. Agreement with John's Disposal, Inc. for Curbside Collection of Solid Waste and Recyclables
 - h. Resolution Changing Polling Places in the Town of Mukwonago
 - i. Ordinance Adopting Policy for Capital Assets
 - j. Authorize Utilization of Capital Funds for payment of funds for chairs in board room.

8. Reports/Committees/Commissions: Discussion and Possible Action on the following:

Finance/Personnel

- a. Review of Expenditures/Revenues
- b. Monthly Bills
- c. Set October 23, 2019 for budget workshop
- d. Future payment of Stipened to Administrative Assistance

Joint Municipal Court

- a. 2020 Joint Municipal Court Proposed Budget

9. Protective Services – Fire Dept.

- a. Fire Dept. Operational Study Proposals
- b. Fire and Ambulance Reports for August, 2019
- c. Revenues/Expenditure Reports

Protective Services – Police Dept.

- a. Budget – Overall position, revenues and expenses vs. budget YTD, reasons for
Line-item overages/underages; anticipated EOY outcome.
- b. Policies & procedures; job descriptions – discussion of review and update practices
- c. Staffing – current status, short-term plan, long-term plan
- d. Capital Assets
 - Patrol vehicles – make/model, year, mileage of each
 - 5-year replacement schedule
 - Snowmobile(s) – make/model, status, (loaned, donated, owned)
 - ATV(s) status – make/model, status (loaned, donated, owned)
 - Boat(s) & outboard(s) – make/model; disposition of surplus equipment
- e. Current Grants and Aids (list
 - State, federal or other
 - Purpose
 - Amount, term
 - One-time/renewable
- f. Experiences with body cams & security cams
- g. Utilization of radar trailer
- h. UCR to NIBRS Transition – status, implementation plan, target date

10. Public Works

- a. Authorize Crack Seal Project, in the amount not to exceed \$24,500
- b. Authorize Flex Patch – Mastic Project, in the amount not to exceed \$24,500

c. Authorize Spray Patch Project, in the amount not to exceed \$24,500

11. Minutes from Village of Mukwonago

12. Adjournment

NEXT TOWN BOARD MEETING: WEDNESDAY, OCTOBER 23, 2019

It is possible that members and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact Kathy Karalewitz, Administrator/Clerk-Treasurer at (262) 363-4555