

Town of Mukwonago  
Town Board Meeting Minutes  
Wednesday, September 19, 2018

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

The Chairman stated the meeting was noticed.

Present: Chairman Topczewski, Supervisors Boucher, Bratz, Wrasman and Yerke. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy, Town Attorney; Michael Rotroff from Rotroff and Jeanson.

#### PUBLIC COMMENTS

There were no public comments.

#### MINUTES

Motion by Supervisor Wrasman, second by Supervisor Bratz to approve the minutes of August 15, 2018. Supervisor Bratz noted his name was misspelled. Kathy Karalewitz stated she will fix the minutes. All ayes; motion carried as amended.

#### INFORMATION FROM MICHAEL ROTROFF FROM ROTROFF JEANSON REGARDING TOWN BORROWING FOR CAPITAL PROJECTS

Discussion was held regarding future borrowing for capital projects. Mike Rotroff explained to the board the impacts of borrowing.

Chairman Topczewski stated he would like to recommend the town conduct a citizen survey in 2019 to see what the residents want for their town.

#### REPORT BY ERIC JACOBSON FROM JACOBSON GRADING REGARDING 2017-2018 SNOW SEASON

Joan Jacobson gave the board a report of the 2017-2018 snow season. She stated there was 43.2 inches of snow accumulation, however that does not count the freezing rain and the crew going out to salt. She stated the crew was out 60 times; freezing rain was 10 times; drifting was 20 times and the flooding that occurred in the town in February where they were called out for the slippery roads due to cars tracking the water over the roadway.

Chairman Topczewski stated he did not get many complaints at all and stated they have done a good job. Supervisor Boucher stated the feedback he has received from residents have been positive.

#### PRESENTATION BY JOHN KNEPEL OF BAKER TILLY REGARDING THE 2017 AUDIT

John Knepel gave an overview of the Audit report for 2017. There were no questions.

Motion by Supervisor Wrasman, second by Supervisor Bratz to approve the audit for 2017. All ayes; motion carried.

TAX DEEDED PROPERTY FROM WAUKESHA COUNTY; MUKT2005.143.003 and MUKT2005.143.002–  
VACANT LAND

The Town received notification from Waukesha County that there were two parcels that were tax deeded properties and if the town wished to purchase the land we could do so.

Discussion was held regarding the two parcels and the board determined these parcels were not easily accessible and the town could not do anything with them and therefore were not interested in purchasing the parcels.

RENEWAL SERVICE AGREEMENT WITH HAWS FOR YEARS 2019 – 2021

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the HAWS Service Agreement with the Town of Mukwonago for the years 2019-2021 in the amount of \$3520 per year. All ayes; motion carried.

FINANCE/PERSONNEL  
EXPENDITURES/REVENUES

Supervisor Wrasman stated he didn't see anything out of the ordinary and just made sure the state monies were not all in for 2019. Kathy Karalewitz stated some monies from the state were still coming for 2019.

MONTHLY BILLS

Motion by Supervisor Wrasman, second by Supervisor Bratz to pay the monthly bills. All ayes; motion carried.

MINUTES FROM THE VILLAGE OF MUKWONAGO

There were no minutes to review from the Village of Mukwonago website.

ADJOURNMENT

Motion by Supervisor Boucher, second by Supervisor Yerke to adjourn at 7:20 p.m. All aye; motion carried.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved October 17, 2018