

Town of Mukwonago

Town Board Meeting Minutes

Wednesday, November 14, 2018

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Topczewski stated the meeting was noticed.

ROLL CALL – Chairman Topczewski and Supervisors Boucher, Bratz, Wrasman and Yerke were present. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Topczewski stated that the town may convene into closed session Pursuant to Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding Administrator/Clerk-Treasurer.

PUBLIC COMMENTS

Chairman Topczewski stated if anyone wished to address the board to come forward.

The following public spoke:

- ✓ Gary Graczyk, W299S10553 Phantom Woods Rd spoke regarding the no-wake Ordinance and stated he would like to see the no-wake times remain as they are.
- ✓ Susan Graczyk, W299S10553 Phantom Woods Rd., spoke regarding the no-wake Ordinance and stated she would like to keep the hours on lower Phantom Lake and if the change was made to make it for upper Phantom Lake, if that is possible.

MINUTES

Motion by Supervisor Wrasman, second by Supervisor Yerke to approve the minutes of October 3, 2018. All ayes; motion carried.

Motion by Supervisor Boucher, second by Supervisor Bratz to approve the minutes of October 17, 2018. All ayes; motion carried.

REQUEST OF PHANTOM LAKE MANAGEMENT DISTRICT TO AMEND CHAPTER 78, WATERWAYS OF THE MUKWONAGO TOWN CODE REGARDING NO-WAKE HOURS AND SWIMMING REGULATIONS

Chairman Topczewski asked Dave Dubey, who is Chair of the Phantom Lake Management District to speak regarding the request of the no-wake hours by the Lake District.

Dave Dubey spoke regarding the no-wake hours and the request of the Phantom Lake Management District. He stated there is loitering in the channel and stated PLMD has worked with the police

department regarding problems of loitering in the channel. This change would allow people to be in the channel.

Town Board stated this matter should be referred back to PLMD to address a way to deal with the people crossing the channel to get from one side to the other.

There was no action taken by the Town Board at this time. This matter may come back to the Town Board in the future.

RATIFICATION OF TOWN OF MUKWONAGO AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION 2019-2022 COLLECTIVE BARGAINING AGREEMENT

Supervisors Boucher and Wrasman gave an overview of the Agreement.

Motion by Supervisor Wrasman, second by Supervisor Bratz to approve the contract as presented. All ayes; motion carried.

USE OF PARKS AND RECREATION IMPACT FEES

Motion by Supervisor Boucher, second by Supervisor Bratz to authorize the use of the Impact Fees to be used for a sandy volleyball court at Town Park, for a cost up to \$6,073, subject to any and all approvals as needed, (i.e. building permits). All ayes; motion carried.

2018 YEAR END COMPILATION AND FS PREP ENGAGEMENT LETTER

Motion by Supervisor Boucher, second by Yerke to approve the 2018 Year End Compilation and FS Prep Engagement Letter for worked performed by Rotroff Jeanson & Company. All ayes; motion carried.

2019 MONTHLY COMPILATION AND FS PREP ENGAGEMENT LETTER

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the 2019 Monthly Compilation and FS Prep Engagement Letter for worked performed by Rotroff Jeanson & Company. All ayes; motion carried.

FINANCE/PERSONNEL COMMITTEE

EXPENDITURES/REVENUES

Supervisor Boucher questioned the amount for overtime for police. Administrator stated that is not for the entire 2018. As of January 1, 2019 it will be actual numbers.

MONTHLY BILLS

Motion by Supervisor Bratz, second by Supervisor Wrasman to approve the monthly bills. All ayes; motion carried.

JOINT MUNICIPAL COURT

UPDATE FROM SUPERVISOR YERKE REGARDING JOINT MUNICIPAL COURT

Supervisor Yerke stated the 2019 budget was reduced by \$500. She stated the court is transforming to a different way of collecting citations using state collections.

Supervisor Boucher asked if there is a way to get reporting on disposition of cases. Supervisor Yerke stated she can check, however, the court runs their court.

PUBLIC WORKS

TOWN OF MUKWONAGO LOCAL EMERGENCY GOVERNMENT POLICY AND PROCEDURE REFERENCE GUIDE

Discussion was held regarding the local emergency policy.

Supervisor Wrasman stated Section 4, Level 2 the words "if necessary" should be deleted.

Motion by Supervisor Bratz, second by Supervisor Yerke to approve the Town of Mukwonago Local Emergency Government Policy and Procedure Reference Guide, subject to attorney review and change that was made. All ayes; motion carried.

MINUTES FROM VILLAGE OF MUKWONAGO

There were no comments.

CLOSED SESSION

Motion by Supervisor Bratz, second by Supervisor Topczewski to convene into closed session Pursuant to Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding Administrator/Clerk-Treasurer. All ayes; motion carried by roll call vote.

The board adjourned in closed session.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 12-19-18