

Town of Mukwonago

Town Board Meeting Minutes

Wednesday, December 18, 2019

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Topczewski stated the meeting was noticed.

PRESENT: Chairman Topczewski; Supervisors Boucher, Clabault and Wrasman and Yerke. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney, Ed Maxwell from Ruekert and Mielke.

PUBLIC COMMENTS

Chairman Topczewski asked if anyone from the public would like to speak. The following people spoke:

- ✓ Curt Wieblhaus, S92W33025 County Road NN, Town of Mukwonago spoke regarding Impact Fees for Town of Mukwonago
- ✓ Toby Van Sistine, N16W23321 Stone Ridge Dr; Director of Operations for Metropolitan Builders Association spoke regarding the impact fees and the increase that was in the study.
- ✓ Jennifer Burns, Wisconsin Realtor Association spoke regarding the increase in fees and stated she would come to the public hearing.
- ✓ Gilbert Yerke, S79W28989 Frog Alley Rd, spoke regarding impact fees. He questioned how the consultant came up with projects and how was it estimated. He stated development will slow down if these fees are approved.
- ✓ Steve Styza, 376948 Meadow Lane Ct, Oconomowoc spoke regarding impact fees. He questioned the 2 bedroom homes in the study and it stated 25% of new residents will have 2 bedroom homes, but he questioned if that number is realistic. He stated currently only 5% are 2 bedroom homes.

Chairman Topczewski stated Mr. Ed Maxwell will address everyone's concerns during his presentation coming up on the agenda.

MINUTES OF NOVEMBER 20, 2019

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the minutes of November 20, 2019. All ayes; motion carried.

MINUTES OF NOVEMBER 21, 2019

Motion by Supervisor Boucher, second by Supervisor Clabault to approve the special meeting minutes of November 21, 2019. All ayes; motion carried.

PRESENTATION BY ED MAXWELL, RUEKERT AND MIELKE

Ed Maxwell from Ruekert and Mielke gave a presentation regarding the Public Needs Assessment and Impact Fee Study, 2019.

Discussion was held. Town Board members stated they would like to know how the consultant came up with the numbers that are in the study. They would like to give in-put into the final report.

Ed Maxwell stated he will go over the report with comments he received and will submit a new report to the Town.

Chairman Topczewski stated the consult will do additional work on the report and submit a new report to the Town, so this matter to be put on the January 8<sup>th</sup> Joint Plan Commission Town Board Meeting. Town Board asked for this matter to be tabled to the February Joint Plan Commission Town Board meeting to allow time for Ed Maxwell to complete the study and the board members to review it.

Chairman Topczewski stated this matter could be held over to February, however the public hearing will remain on the agenda for January and if anyone wishes to speak in January they will be allowed.

TOWN OF MUKWONAGO ORDINANCE TO IMPOSE IMPACT FEES ON DEVELOPERS TO PAY FOR CAPITAL COSTS NECESSARY TO ACCOMMODATE LAND DEVELOPMENT AND TO REPEAL AND RE-CREATE SECTION 34-24(b) OF THE TOWN CODE

This matter tabled to January 15, 2020.

DISPUTE OF CHARGES BY LISA TANNERT FOR INVOICE 2128, TOWN OF MUKWONAGO

Lisa Tannert, S103W33898 CTH LO spoke regarding an invoice she received for professional services. She was disputing the amount and stated nothing was done and she didn't believe she should have to pay the bill.

Motion by Supervisor Boucher, second by Supervisor Clabault to deny the request to waive the fee for Lisa Tannert, Invoice #2128. All ayes; motion carried.

ELECTION INSPECTORS FOR THE NEXT ELECTION CYCLE, JANUARY 2020 – DECEMBER 31, 2021

Motion by Supervisor Boucher, second by Supervisor Topczewski to approve the Election Inspectors as stated on the list that was provided by the Clerk, for the next election cycle, January 2020 – December 31, 2021. All ayes; motion carried.

INTERGOVERNMENTAL COOPERATIVE PLAN BETWEEN THE TOWN OF WAUKESHA AND TOWN OF MUKWONAGO

Kathy Nickolaus, Administrator/Clerk-Treasurer from Town of Waukesha was present to present the review of written and oral comments on the Cooperative Plan. She stated there were 2 individuals that spoke at the public hearing that was held at the Town of Waukesha on October 8, 2019 as follows:

- ✓ Laurie Longtine, resident in the Town of Waukesha spoke in favor.

- ✓ Gilbert Yerke, resident in the Town of Mukwonago, spoke in favor and asked what is the benefit for the Town of Mukwonago. Chairman Topczewski, Chairman for Town of Mukwonago and Chairman Fisher, Chairman for Town of Waukesha both stated if the Town of Waukesha is successful in their incorporation the Town of Mukwonago would stay the same.

Kathy Nickolaus thanked Supervisor Boucher for this work on the Town of Mukwonago side.

Chairman Topczewski asked if the Town of Waukesha has a timeline for the board to review. Town of Waukesha Administrator/Clerk-Treasurer handed out a sheet with the timeline.

Chairman Topczewski stated the fire services offered in the Town of Mukwonago is ALS/BLS AND CRITICAL CARE. That was the only comment the town board made regarding the Intergovernmental Cooperative Plan. The Board members are in agreement that everything else has been adequately addressed.

Motion by Chairman Topczewski, second by Supervisor Boucher to approve the Resolution to Approve the Intergovernmental Cooperative Plan Between the Town of Waukesha and the Town of Mukwonago, and approve the Intergovernmental Cooperative Plan Between the Town of Waukesha and the Town of Mukwonago. All ayes; motion carried.

#### INTERGOVERNMENTAL COOPERATIVE PLAN BETWEEN THE TOWN OF VERNON AND THE TOWN OF MUKWONAGO

Chairman Carl Fortner was present to present the report of the written and oral comments regarding the Cooperative Plan.

Chairman Fortner stated the following residents spoke at the public hearing:

- ✓ Jim Pepper from Town of Vernon spoke in favor and stated it sounds good for both communities and there does not seem to be any negative cost to either community.
- ✓ Gilbert Yerke resident in Town of Mukwonago state he is not opposed to the cooperative boundary agreement but questioned the current agreement with the Village of Mukwonago and Hidden Lakes with some area being surrounded by the Town of Vernon. Attorney Macy stated the Town and Village of Mukwonago have a Border Agreement which is a different law than the cooperative boundary agreement we are currently discussing. He would like the boundaries to stay as they are.
- ✓ Randy Gross resident in Town of Vernon, questioned where the location of the new fire department would be if the town creates a Town Sanitary District in that location. Attorney Macy

stated there is no detailed negotiation with the developer but there is an interest in it. The developer will work with the Town of Vernon. Chairman Fortner stated they would look at using other town land.

- ✓ Merl Wagner a Town of Vernon resident questioned section 4A, 4B and 4C and Section 8 of the border agreement. This would be changed to the border. The attorney stated this is a Statutory requirement comment and we can change the wording. We can modify the wording if it is problematic. It is following the State Statute we must reference that no money will change hands. We could add the word because, "no adjustment because no future transfer of land".
- ✓ Mrs. Maney, resident of Town of Vernon spoke regarding police coverage, however those comments were not pertinent to this public hearing.

Chairman Fortner gave a review of the timeline for Town of Vernon for the Cooperative Plan. The board members are in agreement that everything was adequately addressed.

Motion by Supervisor Boucher, second by Supervisor Yerke to direct the Chairman to sign the Intergovernmental Agreement Between the Town of Vernon and Town of Mukwonago and adopt the Resolution and Plan subject to Chairman Fortner making minor changes regarding the exhibits. All ayes; motion carried.

REIMBURSEMENT TO RESIDENTS WHO PURCHASED ADDRESS SIGNS FROM THE TOWN OF MUKWONAGO  
There was discussion held regarding reimbursement to town residents who purchased address signs prior to the installation of address signs by the Town of Mukwonago.

Attorney Macy stated he recalls that the board determined that if someone made a request for reimbursement and they purchased the sign from the town, they would be refunded the amount that the town paid the signs that were installed.

The board made a decision to post a notice on the website stating that if any resident purchased their address signs through the Town of Mukwonago prior to the signs being installed in Spring of 2019, can request reimbursement from the town for the cost of the signs that were installed town-wide.

#### FINANCE/PERSONNEL

##### REVIEW OF EXPENDITURES/REVENUES

There were no questions from the board.

#### MONTHLY BILLS

Motion by Supervisor Clabault, second by Supervisor Boucher to approve the monthly bills. All ayes; motion carried.

PROTECTIVE SERVICES – FIRE DEPARTMENT

RESOLUTION AUTHORIZING ANNUAL STIPENDS FOR THE ASSISTANT FIRE CHIEF AND DEPUTY FIRE CHIEF

Motion by Supervisor Boucher, second by Supervisor Wrasman to adopt the Resolution Authorizing Annual Stipends for the Assistant Fire Chief and Deputy Fire Chief. All ayes; motion carried.

RESOLUTION TO MODIFY AMBULANCE FEES FOR 2020

Motion by Supervisor Wrasman, second by Supervisor Boucher to adopt the Resolution to Modify the Ambulance Fees for 2020. All ayes; motion carried.

MINUTES FROM VILLAGE OF MUKWONAGO

Supervisor Boucher recommends taking this item off the monthly agenda. If any board member wishes to discuss the minutes, then it can be placed on the agenda for the meeting. There was no objection.

ADJOURNMENT

Motion by Supervisor Boucher, second by Supervisor Clabault to adjourn at 8:27 pm. All ayes; motion carried

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved: 1-22-2020