

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
TUESDAY, APRIL 18, 2023

Chairman Topczewski called the meeting to order at 7:30 p.m. immediately following the annual meeting and the Pledge of Allegiance was recited. The Chairman stated the meeting was properly noticed.

ROLL CALL: Chairman Topczewski and Supervisors Boucher, Clabault, Wrasman and Yerke were present. Also present, Kathy Karalewitz, Administrator/Clerk-Treasurer.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the town board meeting minutes of March 29, 2023. All ayes.

AMPLIFIER PERMIT FOR CLYDESDALE FARMS SUMMER PARTY, STEVEN TYLICKI, REPRESENTATIVE

Motion by Supervisor Boucher, second by Chairman Topczewski to approve the amplifier permit for Clydesdale Farms Summer Party, Steven Tylicki, representative, for July 22, 2023. Administrator Karalewitz stated this was approved by the police and fire departments. All ayes.

AGREEMENT BETWEEN TOWN OF MUKWONAGO AND VJS CONSTRUCTION SERVICES FOR POLICE DEPARTMENT EXPANSION AND SECURITY IMPROVEMENTS AND CONDITIONS OF THE CONTRACT BETWEEN THE TOWN OF MUKWONAGO AND VJS CONSTRUCTION SERVICES FOR POLICE DEPARTMENT EXPANSION AND SECURITY IMPROVEMENTS

Motion by Chairman Topczewski, second by Supervisor Yerke to table both matters stated above, to the next town board meeting. All ayes.

2023 QUARTERLY COMPILATION ENGAGEMENT LETTER FOR ROTROFF JEANSON SC

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the 2023 Quarterly Compilation Engagement Letter from Rotroff Jeanson, SC. for 2023. All ayes.

LIQUOR LICENSE TRANSFER AGREEMENT TO VILLAGE OF MUKWONAGO FOR FOUR TWO LLC, 560 BAYVIEW RD

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the Liquor License Transfer Agreement to the Village of Mukwonago for Four Two LLC, 560 Bayview Rd. in the amount of \$10,000. All ayes.

APPOINTMENTS FOR BOARDS AND COMMISSIONS BY TOWN CHAIRMAN (SEE ATTACHED LIST)

Motion by Supervisor Yerke, second by Supervisor Clabault to affirm the appointments made by the Chairman per the attached list. All ayes.

REPORTS/COMMITTEES/COMMISSIONS

FINANCE/PERSONNEL

REVENUE AND EXPENDITURES

Administrator Karalewitz mentioned the roads and markings account. The money spent in that account was the cost of the "no parking" signs the board approved in an ordinance in 2022.

MONTHLY BILLS

Motion by Chairman Topczewski, second by Supervisor Clabault to approve the monthly bills. All ayes.

PROTECTIVE SERVICES – POLICE DEPARTMENT

USE OF POLICE VEHICLES

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the use of police vehicles if necessary for funeral in Oconomowoc for past police officer's family member. All ayes.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Boucher to adjourn at 7:45 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved 5-17-2023



Town of Mukwonago

Administration Clerk / Treasurer

W320 S8315 Beulah Road
Mukwonago, WI 53149

2023 APPOINTMENTS

<u>Commission</u>	<u>Appointment</u>	<u>Term</u>	
Board of Adjustment 3 year	Carol Fait	2022-2025	Existing member
	Duane Thornton	2023-2026	Existing member
	Sharon Knapp	2021-2024	Existing member
	Dave Dubey		Alternate
Fire Commission	Dave Dubey	2022-2025	Existing member
	Penny Grant	2023-2026	Existing member
	Lyle Boucher	2020-2023	Existing member
	Shane Herbig	2021-2024	Existing member
	Peter Topczewski	indeterminate	Town Rep
	Darlene Johnson	indeterminate	Village Rep
Fox River Commission	Katelyn Bratz	2022-2024	Existing member
	Barb Holtz	2022-2024	Alternate
Joint Court Representative	Lyle Boucher	2022-2024	Town Rep
Phantom Lake Mgmt District	Dave Dubey	2023-2026	Town Rep
Planning Commission	Peter Topczewski (Chair)	2023-2025	Chairman
	Peter Bratz	2022-2025	Existing member
	Dan Kurowski	2021-2024	Existing member
	Bob Usarek	2023-2026	Existing member
	Kay Clabault	2023-2025	Town Board
	Kathryn McNelly Bell	2022-2025	Existing member
	Rob Schuett	2023-2026	Existing member
Police Commission 5 year	Robert Maus	2021-2026	Existing member
	Tom McAdams	2022-2027	Existing member
	Lyle Boucher	2023-2028	Existing member
	Jim Gilboy	2019-2024	Existing member
	Tony Kuczynski	2020-2025	Existing member
Spring Brook Lake Mgmt District	Peter Topczewski	2023-2025	Town Rep



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Committee Appointments for 2022

Finance/Personnel	Richard Wrasman (Chair) Gilbert Yerke Lyle Boucher
Public Works	Richard Wrasman (Chair) Peter Topczewski Gilbert Yerke
Protective Services	Peter Topczewski (Chair) Lyle Boucher Richard Wrasman
Recreation/Health	Kay Clabault (Chair) Gilbert Yerke Richard Wrasman
Utilities/Recycling	Lyle Boucher (Chair) Kay Clabault Gilbert Yerke