

TOWN OF MUKWONAGO  
TOWN BOARD MEETING MINUTES  
WEDNESDAY, FEBRUARY 16, 2022

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited. The Chairman stated the meeting was noticed.

ROLL CALL

Present: Chairman Topczewski, Supervisors Boucher, Clabault, Wrasman and Yerke. Also present, Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney.

PUBLIC COMMENTS

The Chairman asked if any citizens wished to address the board. There were no comments.

MINUTES

No action taken.

2022 MONTHLY INTERIM COMPILATION ENGAGEMENT WITH ROTROFF JEANSON, S.C.

Motion by Supervisor Boucher, second by Chairman Topczewski to approve the 2022 Monthly Interim Compilation Engagement with Rotroff, Jeanson, S.C. All ayes.

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF MUKWONAGO AND CIVI TEK CONSULTING LLC FOR 2022

Motion by Chairman Topczewski, second by Supervisor Clabault to approve the Professional Services Agreement between the Town of Mukwonago and CIVI TEK Consulting LLC for 2022. All ayes.

BADGER STATE OUTBOARD ASSOCIATION TO CONDUCT POWER BOAT RACES ON LOWER PHANTOM LAKE MAY 21 AND 22, 2022

Roger Przybyla was present to give a brief overview of the races and answer any questions.

Motion by Chairman Topczewski, second by Supervisor Yerke to approve the Badger State Outboard Association to conduct power boat races on Lower Phantom Lake on May 21 and 22, 2022, subject to approve by Fire Dept.; Police Dept.; PLMD and Village Board. All ayes.

UPDATE FROM ADMINISTRATOR REGARDING EXPANSION OF THE POLICE DEPARTMENT

Town Administrator gave a brief update regarding the proposed renovations in the police department.

USE OF ENGINEERING SERVICES FOR THE TOWN IN THE FUTURE

Tim Lynch from Lynch & Associates was present.

Motion by Chairman Topczewski, second by Supervisor Clabault to authorize Lynch & Associates to do the day-to-day engineering services for the Town of Mukwonago. All ayes.

ORDINANCE TO CREATE CHAPTER 27 OF THE TOWN OF MUKWONAGO TOWN CODE TO ESTABLISH A MUNICIPAL BOARD OF CANVASSERS AND PROVIDE FOR CANVASSING OF ALL ABSENTEE BALLOTS AT A PLACE OTHER THAN THE POLLING LOCATION

Motion by Chairman Topczewski, second by Supervisor Wrasman to approve the Ordinance to Create Chapter 27 of the Town of Mukwonago Municipal Code to establish a municipal board of canvassers and provide for canvassing of all absentee ballots at a place other than the polling location. All ayes.

TABLED ITEM

ZONING VIOATION REGARDING PROPERTY AT W319S8917 EXCELSIOR LN (CHARLES GORDON, PROPERTY OWNER)

Charles Gordon was present to give the board an update of where he is at regarding correction the zoning violation at his property.

Mr. Gordon stated he is working with Tim Schwecke, Town Planner regarding the zoning. He has also received response back from the residents within the subdivision 21 in favor; 3 against and 2 no responses. He continues to work on amendment to the CU.

FINANCE/PERSONNEL  
REVIEW OF EXPENDITURES/REVENUES  
There were no comments.

MONTHLY BILLS  
Motion by Chairman Topczewski, second by Supervisor Wrasman to pay the monthly bills. All ayes.

PLAN COMMISSION  
AMEND THE ZONING MAP (ORDINANCE 2022-0-58)  
Motion by Supervisor Boucher, second by Chairman Topczewski to accept recommendation from the Plan Commission to approve Ordinance 2022-O-58. All ayes.

ADJOURNMENT  
Motion by Chairman Topczewski, second by Supervisor Wrasman to adjourn at 7:19 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved 3-16-2022