

Town of Mukwonago  
Town Board Meeting Minutes  
Wednesday, October 19, 2022

Chairman Topczewski called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited and the Chairman stated the meeting was noticed.

ROLL CALL

Present: Chairman Topczewski; Supervisors Boucher, Clabault Wrasman and Yerke. Also present Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy; Fire Chief Stien.

PUBLIC COMMENTS

The following public spoke:

Joe Kirchner W300S10284 Lakeside Dr, stated he was concerned of proposed holding tank location of neighbor.

UPDATE REGARDING CONDITION OF ROAD MAINTENANCE THAT WAS DONE ON APPLEWOOD CT; AVON DR.

Supervisor Yerke stated it looks pretty good. They have swept the road, looks better than before.

He stated he saw some gravel in culvert, but not bad.

Department of Public Works to check out culvert and possible clearing and assessing end of Avon.

CONTRACT BETWEEN THE TOWN OF MUKWONAGO AND ERIC JACOBSON GRADING

Eric Jacobson was present at the meeting to answer questions of the board.

Motion by Supervisor Boucher, second by Supervisor Clabault to approve the Contract with Jacobson Grading for snow removal for 2022-2023 season. Also approved to add language as follows: "In the event fuel cost rise over \$5.00 per gallon, Jacobson shall have the right to request reimbursement of the difference upon proof of purchase. All ayes.

TAX COLLECTION AGREEMENT BETWEEN TOWN OF MUKWONAGO AND CITIZENS BANK

Motion by Chairman Topczewski, second by Supervisor Wrasman to approve the Tax Collection Agreement between the Town of Mukwonago and Citizens Bank. All ayes.

AMENDMENT TO ORDINANCE SECTION 70-93 OF THE MUNICIPAL CODE REGARDING SPECIFIC PARKING RESTRICTIONS IN THE TOWN

Motion by Chairman Topczewski, second by Supervisor Wrasman to approve Ordinance to Amend Section 70-93 of the Municipal Code regarding specific parking restrictions in the town, subject to final review by legal counsel and putting the ordinance into final format. Supervisors Yerke and Boucher voted "no". The rest, three (3) voted aye. Motion carried.

AUTHORIZE THE TOWN ADMINISTRATOR TO PLACE OUTSTANDING INVOICES ON THE 2022 PROPERTY TAX BILLS AS SPECIAL ASSESSMENTS.

Motion by Chairman Topczewski, second by Supervisor Boucher to authorize the Administrator to place the outstanding invoices on the 2022 property tax bills as special assessments, per list that was given to the board. All ayes.

SET DATE FOR BUDGET WORKSHOP

The board picked October 31, 2022 for budget workshop at 6:30 p.m.

HOLDING TANK AGREEMENT FOR W300S10260 LAKESIDE DR; WILL AND KATHY STRYCKER, APPLICANTS & PERMISSIVE USE AGREEMENT

Discussion was held regarding the placement of holding tank.

Steve Rabe, Rozga Plumbing, 1529 S. 113<sup>th</sup> St. West Allis spoke regarding reasons why the holding tank cannot be put on their property.

Motion by Chairman Topczewski, second by Supervisor Clabault to table these matters to allow the owner the opportunity to evaluate their options for a location on their property to the satisfaction of the town and also to reach out to Waukesha County regarding this matter and bring this matter back to the board when decisions are made.

RESOLUTION TO REALLOCATE CAPITAL FUNDS FOR 2022

Motion by Chairman Topczewski, second by Supervisor Yerke to amend the Resolution to reallocate capital funds for only the 2022 pick-up truck for parks and recreation in the amount of \$28,000. All aye.

TABLED ITEMS

REQUEST TO MAKE IMPROVEMENTS TO WILLOW SPRINGS LAKE ACCESS

Chairman Topczewski removed this item from the agenda.

ORDINANCE TO AMEND SECTION 58-1 OF THE TOWN OF MUKWONAGO MUNICIPAL CODE

Motion by Chairman Topczewski, second by Supervisor Boucher to approve the Ordinance to Amend Section 58-1 of the Town of Mukwonago Municipal Code. Supervisors Boucher, Clabault and Yerke voted "no"; Supervisor Wrasman abstained and Chairman Topczewski voted "aye". Motion failed.

FINANCE/PERSONNEL

REVIEW OF EXPENDITURES/REVENUES

There were no questions.

MONTHLY BILLS

Motion by Supervisor Wrasman, second by Supervisor Clabault to pay the monthly bills. All ayes.

JOINT MUNICIPAL COURT

Supervisor Boucher stated there is no adopted budget for the Joint Municipal Court at this time.

PROTECTIVE SERVICES – FIRE DEPT

LETTER OF INTENT FOR 2023 CHEVROLET TAHOE SSV

Chief Stien stated that due to the increase in commodities and prices and availability, it would be in the best interest of the Town to authorize a letter of intent so that in 2023 the fire dept is able to get the 2023 Chevrolet Tahoe timely. The word "either" found in the 3<sup>rd</sup> paragraph should be stricken from the letter of intent.

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the letter of intent for the 2023 Chevrolet Tahoe SSV. All ayes.

SALE OF THE 2016 AMBULANCE

Motion by Chairman Topczewski, second by Supervisor Boucher to authorize the chief to sell the 2016 ambulance. All ayes.

REPORTS (FINANCIAL/INCIDENT)

There were no questions regarding the reports.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Clabault to adjourn the meeting. All ayes.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved 12/21/1022