

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, JUNE 15, 2022

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited and the Chairman stated the meeting was properly noticed.

ROLL CALL: Chairman Topczewski, Supervisors Boucher, Clabault, Wrasman and Yerke were present. Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy, town attorney.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion by Trustee Yerke, second by Trustee Boucher to approve the minutes of May 18, 2022. All ayes.

RENEWAL OF CLASS B BEER AND CLASS B LIQUOR LICENSE FOR THE CASTAWAY ON PHANTOM

Motion by Trustee Wrasman, second by Chairman Topczewski to approve the renewal of Class B Beer and Class B Liquor License for the Castaway on Phantom, W299S10545 Phantom Woods Rd, Sean Carroll, Agent for the period of July 1, 2022 – June 30, 2023. All ayes.

RENEWAL OF CLASS B BEER AND CLASS B LIQUOR LICENSE FOR DAWN K. HAAG, D/B/A TROLLEY PUB

Motion by Supervisor Clabault, second by Supervisor Yerke to approve the renewal of Class B Beer and Class B Liquor License for Dawn Haag, d/b/a Trolley Pub, W297S10794 Phantom Woods Rd., for the period of July 1, 2022 – June 30, 2023. All ayes.

RENEWAL OF CLASS B BEER AND CLASS B WINE LICENSE FOR PIEPER PORCH WINERY & VINEYARD

Supervisor Clabault announced she will be abstaining for discussion/voting on this item.

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the renewal of Class B Beer and Class B Wine License for Pieper Porch Winery & Vineyard. If the State of Wisconsin rules that the winery cannot serve beer, they would remove the beer from their establishment. Supervisor Clabault abstained from voting the rest voted aye. Motion carried.

OPERATOR LICENSES FOR THE CASTAWAY ON PHANTOM

Motion by Chairman Topczewski, second by Supervisor Boucher to approve the operator licenses for the Castaway on Phantom per the attached list. All ayes.

OPERATOR LICENSES FOR TROLLEY PUB

Motion by Supervisor Yerke, second by Supervisor Clabault to approve the operator licenses for the Trolley Pub per the attached list. All ayes.

OPERATOR LICENSES FOR PIEPER PORCH WINERY & VINEYARD

Supervisor Clabault announced she will be abstaining from discussion/voting on this item.

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the operator licenses per the attached list. Supervisor Clabault abstained the rest voted aye. Motion by carried.

DESIGNATION OF JULY 2022 AS PARK AND RECREATION MONTH

Chairman Topczewski read the Proclamation into the record. Motion by Supervisor Boucher, second by Chairman Topczewski to approve. All ayes.

ESTABLISH A TOWN BOARD POLICY REGARDING AMENDING CONDITIONS IN A PLANNED UNIT DEVELOPMENT CONDITIONAL USE

Chairman Topczewski proposed a policy regarding a 75% rule, if residents within a development bring a petition forward they would need 75% of signatures for accessory structures only, not 100% as required now.

Board members have requested this policy be put in writing and come back to the board for action. The administrator will prepare the policy in writing and bring it back to the board in July.

LETTER RECEIVED FROM LEE WALKER DATED MAY 24,2022 REGARDING BOATING ORDINANCE ON PHANTOM LAKES

Motion by Supervisor Clabault, second by Supervisor Boucher to refer this letter along with the email from Attorney Macy to the Phantom Lakes Management District Committee, and advise the committee the town board is of no mind to dredge the channel. All ayes.

REVIEW OF EXPENDITURES/REVENUES

Supervisor Yerke questioned the billing/use of the credit card bill and the administrator explained the use of the cards and the process used to reconcile purchases with the bill.

MONTHLY BILLS

Motion by Chairman Topczewski, second by Supervisor Clabault to approve the monthly bills. All ayes.

ADJOURNMENT

Motion by Supervisor Boucher, second by Chairman Topczewski to adjourn at 7:20 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 7-20-2022