

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, JULY 19, 2023

Chairman Topczewski called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited. The Chairman stated the meeting was properly noticed.

ROLL CALL

Present: Chairman Topczewski, Supervisors Boucher, Clabault, Wrasman and Yerke. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, attorney and Tim Lynch, Lynch & Associates.

ANNOUNCEMENT OF CLOSED SESSION

Chairman read the notice of closed session.

6:04 p.m. – CLOSED SESSION

Motion by Chairman Topczewski, second by Supervisor Clabault to convene into closed session pursuant to Wis. Stats. §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved; regarding flooding in Country Bliss Subdivision, and §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding Full-time position of Deputy Clerk-Treasurer. Motion carried by unanimously by roll call vote.,

6:15 p.m. The Board convened into open session pursuant to Wis. Stats. §19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

Motion by Supervisor Boucher, second by Chairman Topczewski to proceed with the recommendation from the Administrator Clerk-Treasurer to hire Kelly Mueller as full-time Deputy Clerk-Treasurer to begin September 6, 2023, at the rate of \$22.00 per hour with an increase to \$23.00 per hour in January and also a week of vacation beginning on her start date. All ayes; motion carried.

PUBLIC COMMENTS

Chairman Topczewski asked if anyone was present wished to speak to the board. There were no public comments.

MINUTES

Motion by Supervisor Yerke, second by Supervisor Wrasman to approve the Special Town Board Meeting minutes of May 31, 2023. All ayes.

Motion by Supervisor Clabault, second by Supervisor Yerke to approve the Special Town Board Meeting minutes of June 14, 2023. All ayes.

Motion by Supervisor Wrasman, second by Supervisor Clabault to approve the Town Board Meeting minutes of June 21, 2023. All ayes.

WAUKESHA COUNTY DATA PROCESSING SERVICES TAX BILLING AND ASSESSMENT AGREEMENT

Motion by Chairman Topczewski, second by Supervisor Boucher to approve the Waukesha County Data Processing Services, Property Tax Assessment and Billing Agreement for the period of two years, commencing on January 1, 2024 and expiring on December 31, 2025. All ayes.

FINANCE/PERSONNEL

REVENUES/EXPENDITURES

Supervisor Yerke had a question regarding the over/under on the financial statement.

MONTHLY BILLS

Motion by Chairman Topczewski, second by Supervisor Clabault to pay the monthly bills. All ayes.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Boucher to adjourn at 6:22 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved 8-16-23