

TOWN OF MUKWONAGO  
TOWN BOARD MEETING MINUTES  
WEDNESDAY, MAY 17, 2023

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited. The Chairman stated the meeting was properly noticed.

ROLL CALL: Chairman Topczewski and Supervisors Boucher, Clabault, Wrasman and Yerke were present. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, town attorney; Fire Chief Stien.

**PUBLIC COMMENTS**

There were no public comments

**MINUTES OF APRIL 18, 2023**

Motion by Supervisor Boucher, second by Supervisor Clabault to approve the town board meeting minutes of April 18, 2023. All ayes.

Chairman Topczewski stated they would take up the Protective Services items for the fire department.

**PERMISSION TO SELL ENGINE 3463 ON WISCONSIN SURPLUS**

Motion by Supervisor Boucher, second by Supervisor Wrasman to direct the fire chief to sell engine 3463 on Wisconsin Surplus and the funds to be put in a designated fund to off-set the cost of a new truck in 2026, subject to the approval of the Village of Mukwonago. All ayes.

**POLICIES 1, 3, 4, 6, 28 REVISIONS**

Motion by Chairman Topczewski, second by Supervisor Boucher to approve Policies 1, 3, 4, 6, 28 Revisions for the fire department. All ayes.

**FIRE INCIDENT REPORTS, FINANCIALS, EBIX REPORTS**

Chief Stien advised the board that the new ambulance will be going in the shop to fix an issue with the paint job. He also stated he have hired 4 Full-time paramedics and 3 Basic Fire Fighter EMT's. There were no questions from the board members regarding the reports.

**AGREEMENT BETWEEN TOWN OF MUKWONAGO AND VJS CONSTRUCTION SERVICES AND CONDITIONS OF THE CONTRACT BETWEEN THE TOWN OF MUKWONAGO AND VJS CONSTRUCTION SERVICES**

Supervisor Clabault spoke regarding the Agreement and went through all the changes that were made.

Supervisor Boucher asked that his statement regarding concerns by interested parties about the police department facility expansion be made part of the minutes as follows:

- 1) The Town Police Department has long ago outgrown its quarters. The planning to expand began over five years ago, and with the addition of three sworn officers, has become a critical and timely need.
- 2) The plans do not render the building any more or less useful to the fire department than it currently is.
- 3) With the addition of fire department staff, three firefighter/EMT-Basic and three Firefighter/Paramedic members, consideration of staffing Station 2 becomes a reality.

- 4) The Town recognizes that renovations will be required in order to accommodate the full-time Fire/EMS staffing at Station 2.
- 5) The Police Department expansion does not in any way preclude the consideration of future Fire Department needs.

Motion by Supervisor Clabault, second by Supervisor Boucher to approve the Agreement Between the Town of Mukwonago and VJS Construction Services for police department and security improvements and Conditions of the Contract Between the Town of Mukwonago and VJS Construction Services for police department expansion and security improvements. Supervisor Yerke voted "no". The rest "ayes"; motion carried.

REQUEST BY RONALD LAMBERT REGARDING APPEAL OF THE CHARGES ON INVOICE #7248

Mr. Lambert could not make the meeting and asked that this matter be tabled until next month.

PROCLAMATION DESIGNATING THE WEEK OF MAY 16-22, 2023 AS EMERGENCY MEDICAL SERVICES WEEK

Motion by Supervisor Wrasman, second by Chairman Topczewski to acknowledge the Proclamation Designating the week of May 16-22, 2023 as Emergency Medical Services Week. All ayes.

FINANCE/PERSONNEL

MONTHLY BILLS

Motion by Chairman Topczewski, second by Supervisor Boucher to approve the monthly bills. All ayes.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Clabault to adjourn at 7:25 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved: 6-21-2023