

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, JANUARY 17, 2024

Chairman Topczewski called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited and the Chairman stated the meeting was noticed.

ROLL CALL

Chairman Topczewski, Supervisors Boucher, Wrasman and Yerke were present. Supervisor Clabault was absent. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy.

ANNOUNCEMENT OF CLOSED SESSION

Announcement of Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKT1975940; and Sec. 19.85(1)(g), Wis. Stats., allows a governmental body to confer with its legal counsel in closed session for the purpose of obtaining oral or written advice concerning strategy to be adopted by the body with respect to present and prospective litigation directly involving the governmental body regarding Rolling Hills Subdivision.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion by Supervisor Yerke, second by Supervisor Boucher to approve the Town Board meeting minutes of December 20, 2023. All ayes.

OPERATOR/BARTENDER LICENSE FOR JACQUELINE KOPPEN

Applicant was present at the meeting to answer any questions the board members may have. The applicant withdrew her request so no action was needed.

REVIEW OF EXPENDITURES/REVENUES

Supervisor Boucher noted the revenues were quite a bit higher than expenditures.

MONTHLY BILLS

Motion by Chairman Topczewski, second by Supervisor Yerke to approve the monthly bills. All ayes.

PROTECTIVE SERVICES

POLICY REVISIONS 01 & 25 ORGANIZATIONAL POLICY

Motion by Supervisor Boucher, second by Chairman Topczewski to approve Policy Revisions 01 & 25 Organizational Policy and Cadet Program Policy 1, 9, 25, 35, 44, 45. All ayes.

BOAT/TRAILER/SONAR RESCUE BOAT

Motion by Supervisor Boucher, second by Chairman Topczewski to approve the boat/trailer/sonar rescue boat. All ayes.

BAIR WARMING SYSTEM

Motion by Supervisor Boucher, second by Chairman Topczewski to approve the use of Act 102 funds for the purchase of Bair Warming System in the amount up to \$3500. All ayes.

VERSITI CONTRACT

This item on hold pending legal review.

SHARED REVENUE USES

Chief Stien stated he would like to use some of the revenues to be put aside for wages. There was no action taken on this item.

REVENUES/EXPENDITURES REPORT

Chief Stien stated there are still some 2023 bills to come in and be applied to the expenditures.

CLOSED SESSION

Motion by Chairman Topczewski, second by Supervisor Wrasman to convene into of Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKT1975940; and Sec. 19.85(1)(g), Wis. Stats., allows a governmental body to confer with its legal counsel in closed session for the purpose of obtaining oral or written advice concerning strategy to be adopted by the body with respect to present and prospective litigation directly involving the governmental body regarding Rolling Hills Subdivision. All ayes; motion carried by roll call vote.

The Board reconvened into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

Motion by Chairman Topczewski, second by Supervisor Boucher to authorize the Administrator to draw on the Letter of Credit from Citizens Bank. All ayes.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Wrasman to adjourn at 8:09 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved 2-21-2024