

TOWN OF MUWKONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 21, 2024

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited. Chairman Topczewski stated the meeting was properly noticed.

ROLL CALL: Chairman Topczewski, Supervisors Clabault and Wrasman were present. Supervisors Boucher and Yerke were absent. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Fire Chief Stien and John Macy, town attorney.

ANNOUNCEMENT OF CLOSED SESSION

Announcement of Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKV1975940; and Sec. 19.85(1)(g) Wis. Stats. allows a governmental body to confer with its legal counsel in closed session for the purpose of obtaining oral or written advice concerning the strategy to be adopted by the body with respect to present and prospective litigation directly involving the governmental body regarding Rolling Hills; and Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Assistant Police Chief.

PUBLIC COMMENTS

- William Kirkman, S74W32735 Woodsedge Dr spoke regarding no parking signs at dead end roads and snowplowing. Chairman said we will put the Ordinance on the March agenda regarding the no parking signs and Mr. Kirkman could come to the meeting to speak to the board.
- Babette Jancowicz, S82W33195 Country La, spoke regarding any migrants and/or newcomers coming into the Town to live. She stated some surrounding communities are allowing buildings to be turned into housing for migrants and/or newcomers.

There were no other comments.

MINUTES

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the minutes of January 17, 2024. All ayes.

BADGER STATE OUTBOARD ASSOCIATION REGARDING BOAT RACES ON LOWER PHANTOM

Representatives from Badger State Outboard Association were present to answer questions.

Motion by Chairman Topczewski, second by Supervisor Clabault to approve the power boat races on Lower Phantom Lake May 18 & 19, 2024, subject to police and fire department approvals. All ayes.

REPAIR/REPLACE ACTUATOR OF NORTH GATE OF THE DAM IN THE VILLAGE OF MUKWONAGO IN THE AMOUNT NOT TO EXCEED \$5,000

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve repair/replacement of actuator of north gate of the dam in the Village of Mukwonago in an amount not to exceed \$5,000 and would like to see a maintenance schedule the village uses for the dam. All ayes.

FINANCE/PERSONNEL

MONTHLY BILLS

Motion by Supervisor Wrasman, second by Supervisor Clabault to approve the monthly bills. All ayes.

PROTECTIVE SERVICES – FIRE DEPARTMENT

VERSITI AGREEMENT

Chairman stated we will have a meeting with the fire chief and attorney and bring a revised agreement to the board at the next board meeting.

PURCHASE OF TURNOUT GEAR EXTRATOR AND DRYER

No action on this item pending the approval of the 2023 Settlement.

TURNOUT GEAR REPLACEMENT PROGRAM

No action on this item pending the approval of the 2023 Settlement.

IMAGINE PAY

Motion by Chairman Topczewski, second by Supervisor Wrasman to direct the fire chief to find a charge card merchant who does not charge the community fees and can have the user of the cards pay the fee. Imagine Pay is not able to do that at this time. Chief stated he will check with both Village and Town.

EMS FEE FOR BLOOD PRODUCT ADMINISTRATION

Once the Agreement for Versiti is approved the Administrator will do a resolution for the fee.

REVENUES/EXPENDITURES

There were no comments or questions.

CLOSED SESSION

Motion by Chairman Topczewski, second by Supervisor Clabault to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKV1975940; and Sec. 19.85(1)(g) Wis. Stats. allows a governmental body to confer with its legal counsel in closed session for the purpose of obtaining oral or written advice concerning the strategy to be adopted by the body with respect to present and prospective litigation directly involving the governmental body regarding Rolling Hills; and Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Assistant Police Chief. All ayes; motion carried by roll call vote.

OPEN SESSION

The board may reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

Motion by Chairman Topczewski, second by Supervisor Clabault to pay the assistant police chief 4% increase on his current salary and to be paid retroactive to January 1, 2024. Administrator stated this amount is in the wage part of the police budget, however, the position was not approved at the time of the budget. All ayes.

ADJOURNMENT

Motion by Chairman Topczewski, second by Supervisor Clabault to adjourn at 7:40 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved 3-20-24