

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES

APRIL 17, 2024

Chairman Topczewski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited. The Chairman stated the meeting was properly noticed.

ROLL CALL: Chairman Topczewski, Supervisors Boucher, Clabault, Wrasman and Yerke were present. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Chief Stien, Fire Dept.; John Macy, town attorney.

ANNOUNCEMENT OF CLOSED SESSION

Chairman Topczewski read the Announcement of Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKV1975940.

PUBLIC COMMENTS

Chairman Topczewski asked if anyone wished to make public comments. There were no public comments.

AMPLIFIER PERMIT – DINNER IN THE WOODS

Motion by Supervisor Clabault, second by Chairman Topczewski to approve the amplifier permit for Dinner in the Woods at Nature's Classroom, W336S8455 CR E. All ayes.

CONDITIONAL USE FOR FFL (FEDERAL FIREARMS LICENSE)

Motion by Supervisor Clabault, second by Supervisor Boucher to request the scheduling of another public hearing for the Conditional Use for FFL, located at S69W32697 Westgate Dr. without charging a fee to the applicant. Chairman Topczewski abstained from acting on this item. Motion failed 3 "no" and 1 "aye".

2024 QUARTERLY INTERIM COMPILATION ENGAGEMENT LETTER FROM ROTROFF JEANSON

Motion by Supervisor Boucher, second by Supervisor Yerke to approve the 2024 Quarterly Interim Compilation Engagement Letter from Rotroff Jeanson. All ayes.

2024 APPOINTMENTS BY CHAIRMAN TOPCZEWSKI

Motion by Supervisor Clabault, second by Supervisor Boucher to confirm the appointments made by Chairman Topczewski. Supervisor Yerke voted "no". The rest, ayes. Motion carried.

APPROVAL FOR ASSIGNMENT OF \$132,000 FOR CARDIAC MONITORS ORGINALLY IN THE 2024 CAPITAL BUDGET FOR THE FIRE DEPARTMENT/EMS SERVICES

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the assignment to pay \$132,000 for cardiac monitors originally in the 2024 capital budget for the fire department/ems services and the Administrator to prepare a Resolution for upcoming meeting. All ayes.

PROCLAMATION FOR EMS WEEK

Chairman Topczewski read Proclamation for EMS Week.

REPORTS

FINANCE/PERSONNEL

MONTHLY BILLS

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the monthly bills. All ayes.

PROTECTIVE SERVICES – FIRE DEPARTMENT

- VERSITI AGREEMENT – This item placed on hold.
- CAPITAL IMPROVEMENT PLAN – ENGINE REPLACEMENT OPTIONS
Discussion was held regarding engine replacement options. Motion by Supervisor Boucher to proceed on Pierce with goal to execute contract May 20, 2024 at joint meeting with Village. All ayes.
- JOINT AGREEMENT AMENDMENT FUND DESIGNATION ACCOUNT
There was no action taken on this item.
- PARAMEDIC PILOT PROGRAM
There was no action taken on this item.
- TURNOUT GEAR
Discussion was held regarding the fire chief's request for additional turnout gear. The Board advised the chief to put this in his regular budget at budget time.
- FT SICK LEAVE PAYOUT FUND
There was no action taken on this item.

CLOSED SESSION

9:00 P.M. Chairman Topczewski stated the board will convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: regarding Town owned Property on Wahl Avenue in the Village of Mukwonago, Tax Key Number MUKV1975940. Motion carried by roll call vote.

ADJOURNMENT

The Board adjourned in closed session.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved 6-19-24